

## CHILD CARE LICENSING RULES EFFECTIVE NOVEMBER 1, 2006

### Changes for Family Child Care Home

1.) Last year, the Rockingham County Family Child Care Home Association submitted a petition for rulemaking regarding requirements for additional caregivers and substitute caregivers in Child Care Rule 10A NCAC 09 .1701(b) and (c). The Child Care Commission approved the petition, which started the rulemaking process, and the general public was given the opportunity to comment on the proposed rule change in May. These rules are effective November 1, 2006.

#### **Rule .1701(b)**

- An individual who provides care for five (5) hours or more in a week, during planned absences of the operator, must meet all requirements for qualifications, training and records. *Refer to rule text for specific requirements.*

#### **Rule .1701(c)**

- An individual who provides care for less than five (5) hours in a week, during planned absences of the operator must meet all the requirements as the operator, except the requirements for annual in-service training and a high school diploma/GED. The individual must be literate.

2.) A review of substantiations of child abuse or neglect showed many incidents were occurring while children were being transported or being left with unqualified individuals while the operator ran errands or attended to tasks that interfered with the care of children. In November 2005, the Child Care Commission voted to propose that all family child care home providers “adopt a written plan of care for completing routine tasks to ensure that routine tasks shall not interfere with the care of children during hours of operation.” The general public was given the opportunity to comment on the proposed rule change in May. These rules are effective November 1, 2006.

#### **Written Plan of Care - Rule .1701(i)(1-6)(j)(k)**

- Each operator shall develop and adopt a written plan of care for completing routine tasks; including but not limited to running errands, meeting family and personal demands, and attending classes, to ensure that routine tasks shall not interfere with the care of children during hours of operation.
- The rule includes specific information that must be in the plan such as typical times for completing routine tasks, names of individuals providing care, and parent notification.
- The plan must also be given to and signed by parents. This will apply to all family child care home providers.

A **Written Plan of Care template** has been created to assist family child care home providers with developing and adopting their written plan of care. This template is located on the Division’s website, [www.ncchildcare.net](http://www.ncchildcare.net), under *Provider Forms* or click link provided to go straight to Provider Forms [http://ncchildcare.dhhs.state.nc.us/providers/pv\\_provideforms.asp](http://ncchildcare.dhhs.state.nc.us/providers/pv_provideforms.asp) under *Provider Forms*.